



ADMINISTRATIVE OFFICE OF THE COURTS

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## MEMORANDUM

TO: RPA Customers  
FROM: NCAOC Chief Fiscal Officer Danielle Ward  
DATE: April 12, 2024  
SUBJECT: RPA Electronic Payment Announcement

We are excited to announce that our new **online payment system** for Remote Public Access (RPA) online and extract customers is now live. We are utilizing the PayIt platform to allow you to make payments faster, receive instant confirmation of the transaction, and eliminate the need mail a check to our office.

The online payment system provides the option of paying with a credit card, debit card, or e-check. All types of RPA charges (online access, extract access, one-time connection and user ID fees, etc.) can be paid online. Performance bonds for new extract customers will continue to be paid via cashier's check.

Your next invoice will include this link to the new **online payment system**:

<https://pay.payitgov.com/nc-courts-payments>

You may choose to create a user account where you can view your online payment history, or choose to make a single payment as a guest.

**Beginning in July 2024, online payments will be mandatory and we will no longer accept mailed checks as a form of payment.**

**CREDIT / DEBIT CARD:** By using the online service and paying with a credit or debit card, you understand and agree that a processing fee of 1.85% of the amount being paid and a \$2.00 per transaction convenience fee will be added to the amount charged to your card.

**E-CHECK:** By using the online service and paying with an e-check, you understand and agree that a processing fee of \$1.25 and a \$2.00 per transaction convenience fee will be added to the amount charged to your card.

Current policies regarding due dates and late fees remain unchanged. Please visit the [RPA website](#) for more information.

As we pivot to the online payment process over the next three months, please reach out to:

- The RPA team with questions about your invoice -- [RPA@nccourts.org](mailto:RPA@nccourts.org)
- The PayIt team with questions about the payment site -- [support.payitgov.com](https://support.payitgov.com)

Regards,

Danielle Ward  
NCAOC Chief Fiscal Officer



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**North Carolina Administrative Office of the Courts**

Providing services to help North Carolina's unified court system operate more efficiently and effectively, taking into account each courthouse's diverse needs, caseloads, and available resources.



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