

## Q&A for RFP

- What if the job isn't done by the deadline?  
→ All work must be completed before the end of the grant period.
- What are the start and end dates of the proposal?  
→ Start: 7/1/2022 thru 6/30/2023
- What is the maximum amount an agency can apply for?  
→ There is no cap for the second round.
- Will there be matching for the RFP?  
No
- Do all the documents need to be submitted again if I made an error?  
→ No, only the documents that are relevant to the corrections
- Is it possible to use a federally negotiated indirect rate above 10%?  
→ Yes, if you have the appropriate documentation.
- What is the maximum administrative expense to be taken?  
→ 10%
- Is an agency conflict of interest acceptable in place of our sample conflict of interest?  
→ Yes, as long as a conflict of interest form is submitted
- What if there isn't room available on the form?  
→ If you need additional space on the application form, you may submit your responses as an attachment.
- How will I know if my application is accepted and approved?  
→ We will send an email to let the agency know that we have received their documents. If we don't email you for corrections, it is safe to presume that no news is good news.
- What do I do if I am having issues filling out the forms?  
→ Make sure you are using adobe acrobat. For the larger text boxes, if you hit shift + enter it will jump down a line within the text box to allow for more text.
- What do I do if both checkboxes are highlighting?  
→ when you click them, there could be multiple reasons why everything is getting selected when you click, like a corrupted or outdated mouse/touchpad driver, a faulty mouse or laptop touchpad, sticky keys feature is turned on.
- If I need to make revisions, are hand revisions ok in place of electronic revisions?  
→ Yes, it is acceptable to hand revise.
- ~~What if the estimates go over the maximum grant amount?~~  
~~It is fine if the estimates go over the grant amount, however, we will only be issuing out a maximum of \$45,000.00 so that is all that can be requested.~~
- Is the vendor payment verification required?  
→ Yes, we are requiring direct deposit.
- Is it ok to request the full amount without knowing how we will spend it yet?  
→ Unfortunately not, the line items under Expenditure Description on the scope of work will need to be specified and approved prior to our paying those expenses out.
- How long will we have for corrections?  
→ 5 business days due by EOD (5 pm)
- What if our building is leased or we are a government agency?  
→ Prior approval may be required from the landlord or the grant money may be used for other

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types of facility upgrades, not related to changing property but instead improving the use of the property.

- How do I know if the upgrades I want to make are acceptable?  
→ If the changes will help increase access, reduce barriers and better serve people within the confines of the terms and conditions, then they are most likely acceptable.
- How do we know if we are eligible?  
→ DV/SA currently organizations deemed eligible by the NCCWYI may apply