



**NORTH CAROLINA
HUMAN TRAFFICKING
COMMISSION**

**NC Human Trafficking Commission: Request for Proposals 2022
Section 16.20**

Part IV: Additional Information Deemed Appropriate by the Commission:

From SFRF Template and Compliance and Reporting Guidelines:

- _____ How does the project meet federal expectations that funds are targeted towards economically disadvantaged communities?
- _____ How is the program designed with equity in mind?
- _____ Describe how this project is in compliance with Title VI of the Civil Rights Act of 1964?
- _____ Is your project using evidenced based interventions and please include the source of the evidence, its ranking (see Evidence Definitions | NC OSBM) and the dollar amount of the total project spending that is allocated towards evidence-based interventions.

From what was asking in 2018-2019; what GCC asks; and/or what NCCWYI asks:

Organizational operating budget:	Current year: _____ Previous year: _____ (*Current year figures are based on board-approved budget forecasts; previous year figures are based on the organization's audited statement of activities or the completed 990.)		
Owns, rents, or leases the property/s included in this proposal? (Including administrative and programmatic locations) Please note if property space is donated.			
Staff size (overall agency and program specific):	Full-time Part-time Volunteer		
List your agency's other major funding sources, noting whether they are governmental sources, foundations, etc. Also include whether the source is confirmed or pending for current year:	Source Totals	Amount \$ \$ \$ \$ \$ \$	Confirmed/Pending

<p>Do you have any specific restrictions for eligibility? (Such as a home for minor victims of sex trafficking only) Please explain:</p>	
<p>Number of human trafficking victims / survivors, unduplicated, served within your last fiscal year (in addition, you may also include prior years broken out):</p>	

Additional attachments to consider upfront OR to be received in a certain time frame:

- Nonprofit organizations applying for funding should attach a copy of their federal 501 (c) (3) certification and state solicitation license
- Staff roster, include name, position and contact information
- Job descriptions for all positions listed in the grant application
- Policy for checking background and credentials of employees and volunteers
- Board of Directors roster
- Organization's formal non-discrimination policy covering clients.
- Organization's confidentiality policy that protects victim-survivor's personal information from being released to external parties without express permission, unless required by law.
- MOUs and/or letters of support from partners in which regular collaboration to serve victims of human trafficking occurs.
- Organizational code of conduct policy
- Internal control policies
- Record keeping policy (protection of electronic and manual files)
- Whistleblower policy
- Cost Allocation Worksheet
- Standards Self-Assessment (only can be required for 16.20A)
- Human Trafficking Housing Certification Process to be completed over duration of the grant. Any expected cost should be built into the budget. (only can be required of 16.20A)

