



THE NORTH CAROLINA DISPUTE RESOLUTION COMMISSION

IMPORTANT NOTICE **District Court Family Financial Mediation Coordinators**

To: ALL CERTIFIED FFS MEDIATORS
From: NC DISPUTE RESOLUTION COMMISSION
Re: COURT APPOINTMENTS/FFS PROGRAM (11/2024)

FFS Rule 2(b) provides that court appointments to mediate are to be made by each judicial district rotating through the Commission's list of certified mediators who have expressed a willingness to accept court appointments in a particular district. You may wish to contact court staff in any judicial district in which you have indicated you are willing to be court appointed to verify your placement on each district's list.

To assist mediators in contacting individual districts, the Commission has compiled the following list of **FFS** contact persons. The list indicates who the contact person is and where and how they can be reached. Most court staff prefer being contacted in writing. Pursuant to FFS Rule 13, the Commission urges you to familiarize yourself with any such local rules before mediating in the district.

Under **FFS Rule 2(b)** mediators are required on an annual basis to designate those districts in which they wish to accept court appointments. By designating a particular district, you are representing that you will accept court appointments in that district. Failure to accept an appointment may result in sanctions, including removal from that district's court appointed list. The Commission reminds all mediators who accept court appointments that their fees are capped by **FFS Rule 7** and they are not permitted to charge for mileage, hotels, or other travel expenses in connection with court appointed mediations. Also, please review amended **FFS Rule 3(a)** which provides that if the parties and the mediator cannot agree on the location of the mediation, it shall be held in the county where the action is pending, at a location in the discretion of the mediator.

Cases assigned to court appointed mediators can be difficult to both schedule and mediate. The Commission and the courts are very grateful to all of you who undertake this important service.

Telephone (919) 890-1415 * Facsimile (919) 890-1935 * Web Address: www.ncdrc.gov
Mailing Address: P.O. Box 2448, Raleigh, NC 27602 * Email DRCMediators@nccourts.org

District # County if Applicable	Mediation Coordinator Name & Title	Mailing Address, Fax or E-mail Contact Information
1 Gates, Currituck, Chowan, Dare, Perquimans, Pasquotank, Camden	Lisa A. Van Antwerp-Gates, District Court Trial Court Coordinator	Phone (252) 331-4500 Fax (252) 331-4684 Lisa.A.VanAntwerp-Gates@nccourts.org
2 Martin, Washington, Tyrell, Hyde, Beaufort	Jacqueline Watson, District Court Trial Court Administrator	Beaufort County Courthouse P.O. Box 1403 Washington, NC 27889 Phone (252) 940-4080 Jacqueline.R.Watson@nccourts.org
3 Pitt <i>Formerly 3A</i>	Kay A. Brown, Family Court Case Coordinator	P.O. Box 6067 Greenville, NC 27835 Phone (252) 695-7288 Kay.Brown@nccourts.org
4 Craven, Pamlico, Carteret <i>Formerly 3B</i>	Cindy Dickerson, District Court Trial Court Coordinator	Craven County Courthouse 302 Broad St., Ste. 204 New Bern, NC 28560 Phone (252) 639-3011 Fax (252) 639-3140 Cindy.M.Dickerson@nccourts.org
5 Sampson, Duplin, Jones, Onslow <i>Formerly 4</i>	Maria F. Hernandez, District Court Judicial Assistant I (Onslow) Jennifer E. Harrell, District Court Judicial Assistant II (Sampson, Duplin, and Jones)	625 Court Street Jacksonville, NC 28540 Phone (910) 478-3612 Fax (910) 478-3613 Maria.F.Hernandez@nccourts.org 101 E. Main Street Clinton, NC 28328 Phone (910) 596-6612 Fax (910) 596-6613 Jennifer.E.Harrell@nccourts.org
6 New Hanover, Pender <i>Formerly 5</i>	Tilita L Alexander, District Court Family Court Manager	Phone (910) 772-7101 Tilita.L.Alexander@nccourts.org
7 Halifax, Northampton, Hertford, Bertie <i>Formerly 6</i>	Penny Aycock, District Court Trial Court Coordinator	Halifax County Courthouse P.O. Box 66 Halifax, NC 27839 Phone (252) 593-3012 Fax (252) 593-3013 Pen+ny.Aycock@nccourts.org

8 Nash, Wilson, Edgecombe <i>Formerly 7</i>	Doris Brantley, District Court Judicial Assistant 1	P.O. Box 999 Wilson, NC 27894 Phone (252) 206-3012 Fax (252) 206-3013 Doris.W.Brantley@nccourts.org
9 Wayne and Greene <i>Formerly 8</i> Lenoir	Katlyn Stroud Family Court Case Manager (Wayne & Greene) Anita Walker District Court Trial Court Coordinator (Lenoir)	130 S. Queen Street Kinston, NC 28502 Phone (919) 722-6254 Fax (919)722-6182 katlyn.S.Stroud@nccourts.org Wayne County Courthouse 224 E. Walnut Street #230 Goldsboro, NC 27530 Phone (252) 520-5440 Fax (252) 520-2441 Anita.B.Walker@nccourts.org
10 Wake	Yvette Smith, Family Court Administrator	P.O. Box 351 Raleigh, NC 27602 Phone (919) 792-4880 Yvette.M.Smith@nccourts.org
11 Franklin, Granville, Person, Vance, Warren <i>Formerly 9 and 9B</i>	Ruth Roberts District Court Trial Court Coordinator District Court Trial Court Coordinator	102 S. Main St. Ste 1 Louisburg, NC 27549 Franklin (919) 497-4250 Franklin Fax (919) 497-4251 Granville (919) 690-4912 Granville Fax (919) 690-8330 Ruth.B.Roberts@nccourts.org 105 S. Main Street Roxboro, NC 27573 Phone (336) 503-5260 Fax (336) 503-5261
12 Lee, Johnson, Harnett <i>Formerly 11</i>	Kimberly Jeffreys, District Court Trial Court Coordinator and Cameron Johnson Hall, Judicial Assistant II	PO Box 811 Smithfield NC 27577-0811 Phone (919) 209-5452 Fax (919) 209-5490 Kimberly.W.Jeffreys@nccourts.org Phone (919) 209-5461 Cameron.B.Johnson@nccourts.org
13 Brunswick	Lisa Sellers Court Manager II	310 Government Center Dr. Bolivia, NC 28422 Lisa.P.Seller@nccourts.org

14 Cumberland <i>Formerly 12</i>	Sanya T. Eller, Family Court Administrator	Cumberland County Courthouse P.O. Box 363 Fayetteville, NC 28302 Phone (910) 475-3222 Fax (910) 475-3013 Sanya.T.Eller@nccourts.org
15 Bladen, Columbus, <i>Formerly 13</i>	Cindy E. Patrick, District Court Trial Court Coordinator	310 Government Center Dr., NE #4 Bolivia, NC 28422 Phone (910) 641-4488 Fax (910) 641-4412 Cindy.E.Patrick@nccourts.org
16 Durham <i>Formerly 14</i>	Nikki Smith, Family Court Administrator 1	Durham County Courthouse 510 S. Main Street, Ste. 6500 Durham, NC 27701 (919) 808-3224 Fax (919) 808-3045 Evelyn.W.Smith@nccourts.org
17 Alamance <i>Formerly 15A</i>	Sandy Lea, District Court Trial Court Coordinator	Phone (336) 570-5267 Fax (336) 570-5213 Cassandra.a.Lea@nccourts.org
18 Chatham, Orange <i>Formerly 15B</i>	Jennifer Ray, District Court Trial Court Coordinator	Orange County Courthouse P.O. Box 1088 Hillsborough, NC 27278 Phone (919) 644-4646 Fax (919) 644-3093 Jennifer.D.Ray@nccourts.org
20 Robeson <i>Formerly 16B</i>	Louise Lassiter, District Court Trial Court Coordinator	Robeson County Courthouse 500 N. Elm Street Lumberton, NC 28358 Phone (910) 272-5940 A.Louise.Lassiter@nccourts.org
21 Anson, Richmond, Scotland <i>Formerly 16A</i>	Cindy Dycus, District Court Trial Court Coordinator	P.O. Box 1947 Rockingham, NC 28380 (910) 419-7557 (910) 419-7576 Cindy.S.Dycus@nccourts.org
22 Rockingham <i>Formerly 17A</i>	Vicki Underwood, Judicial Assistant II	Rockingham County Courthouse P.O. Box 97 Wentworth, NC 27375 Phone (336) 634-6012 Vicki.B.Underwood@nccourts.org
22 Caswell <i>Formerly 17A</i>	Sherri Desormeaux, District Court Judicial Assistant II	23P.O. Box 790 Yanceyville, NC 27379 Phone (336) 459-4016 Sherri.L.Desormeaux@nccourts.org

<p>23 Surry and Stokes <i>Formerly 17B</i></p>	<p>Michelle Creed District Court Coordinator</p>	<p>Surry County Courthouse 201 E. Kapp Street Dobson, NC 27017 Phone (336) 386-3712 Michelle.H.Creed@nccourts.org</p>
<p>24 Guilford <i>Formerly 18</i></p>	<p>Stephanie Wallace, District Court Trial Court Coordinator (Greensboro)</p> <p>Patricia M. Dixon, District Court Trial Court Coordinator (High Point)</p>	<p>Guilford County Courthouse P.O. Box 3008 Greensboro, NC 27402-3008 Phone (336) 822-6785 Fax (336) 412-7805 Stephanie.M.Wallace@nccourts.org</p> <p>District Court Judge's Office P.O. Box 2434 High Point, NC 27261 Office (336) 412-7800 Fax (336) 822-6713 Patricia.M.Dixon@nccourts.org</p>
<p>25 Cabarrus <i>Formerly 19A</i></p>	<p>Kimmie Shano, District Court Trial Coordinator</p>	<p>P.O. Box 70 Concord, NC 28026 Office (704) 262-5512 Fax (704) 262-5513 Kimmie.D.Shano2@nccourts.org</p>
<p>26 Mecklenburg</p>	<p>Kenneth Hart District Court Coordinator</p>	<p>832 East Fourth Street Suite 3520 Charlotte, NC 28202 Phone (704) 686-0203 Fax (704) 686-0296 Kenneth.N.Hart@nccourts.org</p>
<p>27 Rowan <i>Formerly 19C</i></p>	<p>Marci Ward, District Court Trial Court Coordinator</p> <p>Cindy Lefler, District Court Manager I</p>	<p>232 N. Main Street, Ste. 216 Salisbury, NC 28144 Phone (704) 797-3011 Marci.H.Ward@nccourts.org</p> <p>Phone (704) 797-3012 Cindy.J.Lefler2@nccourts.org</p>
<p>28 Montgomery, Stanly <i>Formerly 20A</i></p>	<p>Tennelle W. Hann, Court Manager II</p>	<p>Stanly County Courthouse P.O. Box 1607 Albemarle, NC 28002-1607 Phone (704) 986-7012 Fax (704) 986-7013 Tennelle.W.Hann@nccourts.org</p>

29 Hoke, Moore <i>Formerly 19D</i>	Jennifer T. Kennedy Family Court Manager II	P.O. Box 369 Carthage, NC 28327 Phone (910) 722-5012 Jennifer.T.Kennedy@nccourts.org
30 Union <i>Formerly 20B</i>	Valerie Laney, Family Court Administrator	P.O. Box 305 Monroe, NC 28111 Phone (704) 698-3224 Fax (704) 698-3113 Valerie.Laney@nccourts.org
31 Forsyth <i>Formerly 21</i>	Chad Carter, District Court Trial Court Coordinator	P.O. Box 20099 Winston-Salem, NC 27120-0099 Phone (336) 779-6612 Fax (336) 779-6336 Chad.B.Carter@nccourts.org
32 Alexander, Iredell <i>Formerly 22A</i>	Kimberly Miller, District Court Judicial Assistant	226 Stockton Street Statesville, NC 28677 Phone (704) 832-6612 Fax: (704) 832-6613 Kimberly.D.Miller@nccourts.org
33 Davie, Davidson <i>Formerly 22B</i>	Mariah Royea, District Court Judicial Assistant II	P.O. Box 1123 Lexington, NC 27293 Phone (336) 242-6711 Mariah.J.Royea@nccourts.org
34 Alleghany, Ashe, Wilkes, Yadkin <i>Formerly 23</i>	Rebekah F. Bray, District Court Trial Court Manager	Phone (336) 651-4480 Fax (336) 651-4412 Rebekah.F.Bray@nccourts.org
35 Avery, Madison, Mitchell, Watauga, Yancey <i>Formerly 24</i>	Evangeline (Evan) Redmond, District Court Trial Court Manager II	P.O. Box 1130 Newland, NC 28657 Phone (828) 268-6663 Fax (828) 7376713 China.E.Redmond2@nccourts.org
36 Burke, Caldwell, Catawba <i>Formerly 25</i>	Amanda Holder District Court Trial Court Manager III	100 Government Drive Newton, NC 28658 Phone (828) 695-6239 Fax (828) 695-6134 Amanda.Holder@nccourts.org

38 Gaston <i>Formerly 27A</i>	Sheryl Pate, District Court Trial Court Manager	Gaston County Courthouse 325 Dr. Martin Luther King Jr. Way Gastonia, NC 28052 Phone (704) 852-3117 Fax (704) 852-3325 Sheryl.J.Pate@nccourts.org
39 Cleveland, Lincoln <i>Formerly 27B</i>	Stacey L. Crouse, District Court Trial Court Manager I	Cleveland County Courthouse 100 Justice Place Shelby, NC 28150 Phone (704) 476-7812 Fax (704) 476-7813 Stacey.L.Crouse@nccourts.org
40 Buncombe <i>Formerly 28</i>	Anne H. Elliott, Family Court Administrator I	Buncombe County Courthouse 60 Court Plaza, 3 rd Floor Asheville, NC 28801 Phone (828) 259-6466 Fax (828) 259-3372 Anne.H.Elliott@nccourts.org
41 McDowell, Rutherford <i>Formerly 29A</i>	L. Gail Hamby, District Court Coordinator	21 S. Main Street Marion, NC 28752 Phone (828) 655-4162 Linda.G.Hamby@nccourts.org
42 Transylvania, Henderson, Polk <i>Formerly 29B</i>	Sharon Orr, Trial Court Coordinator	200 N. Grove St., Ste. 276 Hendersonville, NC 28792 Phone (828) 694-4225 Sharon.Orr@nccourts.org
43 Cherokee, Clay, Jackson, Haywood, Macon, Graham, Swain <i>Formerly 30</i>	Patty S. Horton, District Court Judicial Assistant II	285 North Main Street, Ste. 2300 Waynesville, NC 28786 Phone (828) 454-6511 Patty.S.Horton@nccourts.org