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MAY 06 2024

STATE OF NORTH CAROLINA  
COUNTY OF ROWAN  
27 JUDICIAL DISTRICT

IN THE GENERAL COURT OF JUSTICE  
DISTRICT COURT DIVISION

24-R-209

2024 MAY -7 A 9:59

ROWAN CO., C.S.C.

BY PC

ADMINISTRATIVE ORDER

Effective immediately, as defined by NCGS§8C-1-803(6), business records under subpoena for trial must be delivered to the following address: District Court Judge's Office, 232 N. Main Street, Suite 216, Salisbury, North Carolina, 28146. If the medical facility or DSS requires a court order to be signed; they must send an order with the records for signature.

The judicial staff will hold all such records pending trial. Records will be available by appointment only through the Court Manager/Court Coordinator and ONLY after their court ordered release. While reviewing records, attorneys will only be able to take notes; no copies or pictures are to be made of the records. If the records are introduced as evidence at trial, they will be made part of the court file. If not admitted, they will be destroyed in a proper manner.

This the 5 day of May, 2024.

Beth Dixon  
HONORABLE BETH DIXON  
CHIEF DISTRICT COURT JUDGE  
27 JUDICIAL DISTRICT