

STATE OF NORTH CAROLINA
COUNTY OF _____

CVD
GENERAL COURT OF JUSTICE
DISTRICT COURT DIVISION

Plaintiff

VS.

Defendant

DISTRICT COURT
(NOT FOR FAMILY COURT USE)

CALENDAR REQUEST
AND SCHEDULING NOTICE

Comes now the Plaintiff Defendant and requests that the Court Coordinator / Case Manager set this matter upon a calendar as follows:

For the setting of the following matter on a **Motion Calendar**

- Motion to Dismiss
- Motion for Summary Judgment
- Motion for Default Judgment
- Motion for Judgment on the Pleadings
- Motion to Compel or Limit Discovery
- Injunctive Relief
- Other _____

I request that this matter be **set on a Trial Calendar** as follows:

CIVIL NON-JURY calendar OR CIVIL JURY calendar

DIVORCE CALENDAR

SMALL CLAIMS APPEAL

ARBITRATION APPEAL

OTHER: _____

I request that the matter be set on the following date. I know of no conflicts for either party which would prevent the trial of the matter on this date.

Date requested:	Time:	Length of time requested:
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The following special circumstances should be considered in setting the matter:

- This matter must be heard by Judge _____ because:
- This matter should be given preemptory setting because:
- Other:

Names and address of parties upon whom copies of this notice has been served:

Email (if known): _____

This ____ day of _____, _____
Name and address of requesting party:

Telephone: _____

Email: _____

New Hanover County Pro se Divorces: Lee Alexander / PHONE: (910) 772-7101 or FAX: (910) 772-6613
New Hanover County Attorney Divorces: Catherine McLaughlin / PHONE: 910 772-7116 or FAX: 910 772-6633
New Hanover & Pender County General Civil: Sherri Lewis / PHONE: (910) 772-7100 or FAX: (910) 772-6613
Pender County Divorces: Lee Alexander / PHONE: (910) 772-7101 or FAX: (910) 772-6613

File with clerk, **original** to Case Manager, one copy to each party

Calendar Request – Revised 01/16/2025