

STATE OF NORTH CAROLINA

File No.

In The General Court Of Justice
Superior Court Division
Before The Clerk

County

DESIGNATION OF MEDIATOR BY
AGREEMENT OF PARTIES
IN MATTER BEFORE
CLERK OF SUPERIOR COURT AND
ORDER OF APPOINTMENT

NOTICE:
The party filing the Designation of Mediator should complete this form, sign below and return to the Clerk of Superior Court within the time frame set out in the Clerk's order.

G.S. 7A-38.3B; Rules 2 and 8 of the Rules of Mediation for Matters Before the Clerk of Superior Court

Deadline For Completion Of Mediation Hearing Date

Agreement, if reached, to be submitted to Clerk: Yes No

NOTICE OF SELECTION OF CERTIFIED MEDIATOR BY AGREEMENT

The above named matter was referred to mediation. The parties named below have selected the mediator named below who has agreed to serve in this matter and is eligible to serve pursuant to the Rules of the Clerk Mediation Program. If this is an estate or guardianship matter, the mediator has completed at least ten hours training in mediating estate and guardianship matters and is certified to mediate estate and guardianship matters. The parties named below request that the Clerk of Superior Court Judge approve the designation of this mediator.

Names Of Parties And Their Attorneys, If Any, Who Have Agreed To The Designation

Name And Address Of Certified Mediator

Telephone No.

Mediator's Email Address

The parties and the mediator have agreed upon the mediator's rate of compensation as follows: (specify all terms of the compensation agreement)

Date Name Of Attorney (or Pro Se Party) Signature Of Attorney (or Pro Se Party)

NOTE: As an aid to mediator selection, the NC Dispute Resolution Commission maintains a list of mediators available to conduct mediations in matters referred by the Clerk at www.NCDRC.gov. Click on "Find a Mediator" and then click on "Clerk Program Mediators." You may select either a certified Superior Court or Family Financial Mediator. If you are seeking a mediator for an estate or guardianship matter, you must select a mediator with estate and guardianship mediation training. You may search for mediators by name or by county. Once a mediator's name appears on your screen, click on it for a complete contact and availability listing.

Original-Clerk Copy-Petitioner Copy-Respondent Copy-Mediator
Copy-Other Persons/Entities Ordered to Attend Mediation

ORDER OF APPOINTMENT

The parties having selected a certified clerk mediator, the Clerk hereby grants the parties' request for the selected mediator to conduct the mediation.

Date	Name Of Clerk (type or print)	Signature Of Clerk	<input type="checkbox"/> Assistant CSC <input type="checkbox"/> Clerk Of Superior Court
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CERTIFICATE OF SERVICE

The undersigned hereby certifies that on this date a copy of the foregoing Designation Of Mediator By Agreement Of Parties In Matter Before Clerk Of Superior Court And Order Of Appointment was served on the above-selected mediator and the parties at the addresses below by placing a copy of the same in the United States Mail, postage prepaid. (Please provide names and addresses for the mediator and parties served in the spaces below. Attach additional sheets if necessary.)

Name And Address Of Mediator		Name And Address Of Party Or Attorney	
Name And Address Of Party Or Attorney		Name And Address Of Party Or Attorney	
Name And Address Of Party Or Attorney		Name And Address Of Party Or Attorney	
Name And Address Of Party Or Attorney		Name And Address Of Party Or Attorney	
Date	Name Of Party (type or print)	Signature Of Party Or Party's Attorney	

NOTE TO MEDIATOR: The mediator shall be responsible for designating the location of the conference, if the parties are not able to agree, and giving timely notice to all attorneys and unrepresented parties of the time and location of the conference. The mediated settlement conference shall be completed by the deadline set forth on Side One, and the mediator shall report the results of the conference to the Clerk within five (5) days after the conference is completed if the agreement is to be submitted to the Clerk.