

**STATE OF NORTH CAROLINA**

File No. \_\_\_\_\_

\_\_\_\_\_ County

In The General Court Of Justice  
 District  Superior Court Division

Civil: Plaintiff: \_\_\_\_\_  
 Criminal

Additional File Numbers

**STATE  
 VERSUS**

Name Of Defendant

**EXHIBITS/EVIDENCE LOG**

PLAINTIFF (P)  DEFENDANT (D)  
 STATE (S)  BOTH

Rule 14, General Rules of Practice for the Superior and District Courts

Name And Address

Name And Address

Plaintiff's Attorney  Prosecutor  Party

Defendant's Attorney  Party

Exhibit No.	Description And Notes, If Applicable	Date Offered (1)	Date Admitted	Biological (2) (✓)	Collecting Agency (3)	Item Received Or Retained By (4)

**NOTE:** See reverse for additional description.

Date Stored in Vault After Trial Ends \_\_\_\_\_ Signature Of Clerk Storing Exhibits \_\_\_\_\_ Appeal Taken  
 Yes \_\_\_\_\_ (Date)  
 No

*General Rules of Practice, Rule 14: Exhibits received by the Clerk shall be removed by the party offering them (except as otherwise directed by the Court) within thirty (30) days after final judgment if no appeal is taken; if the case is appealed, then, within sixty (60) days after certification of a final decision from the appellate division. If the party offering an exhibit fails to remove such article, the Clerk shall write the attorney of record, calling attention to provisions of this Rule. If the articles are not removed within thirty (30) days after mailing of such notice, they may be disposed of by the Clerk. (NOTE: To give notice the Clerk may use form AOC-G-151. The Clerk may wish to obtain an order of the Court to remove or dispose of exhibits/evidence in criminal cases.)*

**RECEIPT FOR REMOVAL**

**DISPOSITION**

Date Of Final Judgment Or Certification		Date Notified In Writing To Remove Exhibits/Evidence		Date Disposed	Date Of Court Order, If Applicable
Date Released	Exhibit No.(s) Released	Date Released	Exhibit No.(s) Released	Exhibit No.(s)	
Signature Of Party Removing Exhibits/Evidence		Signature Of Party Removing Exhibits/Evidence		Signature Of Clerk Disposing Of Exhibits/Evidence	
Signature Of Clerk Releasing Exhibits/Evidence		Signature Of Clerk Releasing Exhibits/Evidence		Signature Of Witness	

Additional Documentation Of Disposition

- (1) If item not admitted or retained by counsel or party, Clerk may add any relevant information as a note.
- (2) If exhibit is found "reasonably likely to contain biological evidence," as provided in G.S. 15A-268(a3), indicate it here.
- (3) Indicate here the agency identified by the court as the "collecting agency" for biological evidence.
- (4) Clerk's initials go in this column, or name of counsel or party.

**(NOTE: This form may be used in both civil and criminal cases.)**

