

STATE OF NORTH CAROLINA
JUDICIAL BRANCH OF GOVERNMENT
Administrative Office of the Courts
Human Resources Division
PO Box 2448, Raleigh, NC 27602

Courier Box 56-10-50
HumanResources@nccourts.org

Phone: (919) 890-1100
Fax: (919) 890-1906

**MAGISTRATE NOMINATION
CERTIFICATION**

TO: SENIOR RESIDENT SUPERIOR COURT JUDGE

FROM: CLERK OF SUPERIOR COURT

The undersigned Clerk of Superior Court has determined that _____
fulfills all qualifications for nomination as a magistrate (see attached application for employment - not required for renomination) in that:

Residency Requirement (for ALL).

As certified by the nominee's signature below, the nominee is being appointed to serve in _____ County, and meets the following requirements:

- Nominee is a resident of North Carolina.
- Nominee is a resident of _____ County, which is the county of appointment or a county that is contiguous to the county of appointment.

Name Of Nominee (type or print)	Signature Of Nominee	Date Signed
---------------------------------	----------------------	-------------

Renomination Only.

The nominee is currently a magistrate.

AND

The nominee has satisfactorily completed basic magistrate training (G.S. 7A-177).

AND

The nominee has (except for the calendar year in which a magistrate completes the course of basic training) **annually** and satisfactorily completed a course of in-service training consisting of at least **12** hours in the civil and criminal duties of a magistrate (G.S. 7A-177).

OR

New Nominations Only.

Experience/Education Requirement: (check one)

The nominee meets the experience/education requirement in that:

The nominee has a four-year degree from an accredited senior institution of higher education (see attached, completed/verified Credentials Verification form AOC-A-203).

OR

The nominee has a two-year Associate Degree (see attached, completed/verified Credentials Verification form AOC-A-203) and four years of work experience (see attached, completed/verified Credentials Verification form AOC-A-203) which has also been determined by the Director of the Administrative Office of the Courts to be sufficiently related to the duties of a magistrate and in compliance with G.S. 7A-171.2.

This verification was confirmed by (NCAOC Human Resources Representative) _____
on (date) _____ (see attached email from this NCAOC Representative).

OR

The nominee has eight years' experience as a Clerk of Superior Court in North Carolina or as a law enforcement officer in North Carolina.

Signature Of Clerk of Superior Court	Date Signed
--------------------------------------	-------------